

MINUTES OF THE IRCA COMMITTEE MEETING
17th MAY 2021

Those Present: Colin Cross, , Barbara Baldock, Steve Hatcher, Dave Berry, Garry Wickens, John Baker, Hayley Nimmo.

Apologies: Roger Pryor

Meeting opened: 7.05pm

Minutes approved from 19th April.

Bar Report

- Emma went on Istead Rise Alerts to ask for volunteers to cover the chairs in the Bar. Mrs Reed came forward to do it for free. Fabric for the chairs will cost £106.
- The new Bar Manager (Maternity cover), Richard Wilkinson has started.
- Emma has asked Dougie at Shepherd Neame for new pint glasses.
- Wine bottles are going out of date and we need to make a decision whether to buy large bottles and sell by the glass.
- Card machine needs sorting out, Steve to action.
- Bar Staff Jackie and Emma H are on furlough and there are no shifts to give them at present. They are now surplus to requirements.
- Emma to discuss Richard's hours and role
- Heating in the bar to be looked at and maybe a cover put over the thermostat to stop people turning it up.
- Suggestion to bring in more 'shots' to encourage more young members to come in. Emma looking at deals with Maison Maurice.
- Stock taker came in on 14th May. Need to find unit price for wine.
- Sky and BT Sport have been reinstated on the TVs.

Finance and Office Report

Colin showed a graph of Accounts.

Bar opening hours

From 17th May the Bar will be open Mon – Wed 2PM – 11PM, Thur - Sat 12PM – 11PM and Sun 12PM – 10.30PM.

AGM Nominations

Chair = Colin Cross, Vice Chair = Hayley Nimmo, Secretary = Barbara Baldock, Treasurer = Steve Hatcher
New Committee members = Mick Purcell, and Roy Vigo di Gallidoro.

Alarms

The intruder alarm upgrade is planned for 20th May.

Refurbishment Project

- Then decoration is under budget, so far spent £8781.99 including VAT.
- The company reupholstering the bench seats will be coming back in June.
- Volunteers will get £50 vouchers each.
- Garry has a brochure on Pub Stuff for garden furniture. Colin will have a look at the prices and any deals there may be.
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Richard would like to paint the Bar Office. Committee have said there is left over paint from the Bar if he wants to use it.

Membership cards can be used for purchasing drinks from 17th May.

Smoking Shelter has been repaired.

Solar Panels Colin and Steve to investigate our contract regarding what we should be paying and receiving in income from them.

Cards Afternoon will restart in June. Players must become members.

Quiz night might start up again in July.

AOB

Park Project

Park Project now has a Committee and they have asked if the Club can support them if they put a function on and maybe have an outside Bar. The Park Committee and IRCA Committee need to discuss what is required. A party in the Park would need Council consultation and approval.

Next meeting: 7th June 2021

Meeting Finished: 8.10pm

MINUTES OF THE AGM OF ISTEAD RISE COMMUNITY ASSOCIATION LIMITED

23rd May 2021

COMMITTEE MEMBERS PRESENT:

Colin Cross, Chairman; Roger Pryor, Vice Chairman; Barbara Baldock, Secretary; Steve Hatcher; Treasurer, Dave Berry, Garry Wickens, John Baker and Hayley Nimmo.

COMMITTEE MEMBER APOLOGIES:

None.

8 Committee Members and officers present. 21 full members present. 1 country member present.

Meeting opened @ 11.05am

1. Chairmans Report:

Good morning everyone and thank you for coming. Last year I was told the meeting was the shortest ever – for this year's meeting, after 2 lockdowns, I may just be able to beat that!

First of all I would like to thank all our staff from the caretakers, to the office staff and bar staff for their enthusiasm through the disappointing lockdown periods where most of them have been furloughed. They have stuck with us, I am glad to say. The only exception being that we lost our office manager just before lockdown began.

The year started with us in good shape, looking forward to the future and a good year ahead.

Firstly and most importantly we needed to re-felt the cellar roof. Failure of that roof would have meant our bar having to be closed whilst repairs were carried out.

We introduced the new membership card system and our membership increased accordingly. We had Chris Till performing in the bar in February and then as we all know, the Government closed us down on 20th March when the first lockdown began.

Our website has been slowly gaining impetus and also our advertising screen in the Bar. The website is for the whole of the community.

During the first lockdown we completely refurbished the men's toilets which was very badly needed. The ladies toilets in the hall also had the floor re-laid.

Furthermore a defibrillator was installed outside outside the Memorial Hall in Lewis Road which was generously 100% funded by KCC.

Unfortunately we lost a long time Committee member in John Small.

We were able to open again on July 4th which we did with a BBQ and a band, which turned out to be an enjoyable and profitable day. Our thanks goes to those that arranged to build the stage and to Steve Baldock for his band's performance at the cost of just a few drinks, and of course thanks to the cooks.

All seemed to be picking up nicely when on 4th November we were closed again for lockdown number 2 – and that effectively was the end of 2020 for us!

We have afforded to keep our heads above water with the Government grants.

Before I sit down I would like to thank our very accomplished team of volunteers who have recently given up a lot of their time to completely refurbish the Bar area. Without their help we could not have afforded this work.

My thanks go to the Committee who are determined to drive us to better things – every pound of profit goes back into our Association.

Thank you very much for your attention.

2. **Minutes from the last meeting** on 20th September 2020 approved by a show of hands from the floor. Cath Brown proposed they are agreed and Linda Wills seconded.
3. **Accounts:** Rebecca Hamilton of 4M Accountancy Limited explained 2020 Accounts page by page and answered questions as follows:

Accounts approved by a show of hands from the floor.

4. Election of Officers

Roger Pryor stepped down as Vice Chairman due to personal reasons. The Chairman thanked him for his contribution to the Committee.

Chairman: Nomination: Colin Cross. Appointed.

Vice Chairman: Nomination: Hayley Nimmo. Appointed.

Treasurer: Nomination: Stephen Hatcher. Appointed.

Secretary: Nomination: Barbara Baldock. Appointed.

Committee Member: Nominations: Mick Purcell and Roy Vigo di Gallidoro. Appointed.

Mrs M Hall asked for the Minutes from the AGM to be put on the notice board and on the IRCA website.

Meeting closed 11.20AM